

Public Document Pack



CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Mrs Annwen Morgan
Prif Weithredwr – Chief Executive
CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfeydd y Cyngor - Council Offices
LLANGFNI
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RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR CYSWLLT Y SECTOR GWIRFODDOL	VOLUNTARY SECTOR LIAISON COMMITTEE
DYDD MAWRTH, 3 MAWRTH 2020 AM 2.00 O'R GLOCH	TUESDAY, 3 MARCH 2020 AT 2.00 PM
YSTAFELL BWYLLGOR 1 SWYDDFEYDD Y CYNGOR LLANGFNI	COMMITTEE ROOM 1 COUNCIL OFFICES LLANGFNI
Swyddog Pwyllgor	Mrs Shirley Cooke 01248 752514 Committee Officer

AELODAU / MEMBERS

CYNGOR SIR YNYS MÔN / ISLE OF ANGLESEY COUNTY COUNCIL

Cynghorwyr/Councillors Kenneth P Hughes, Gwilym O Jones, R Meirion Jones,
Llinos Medi, Alun Mummery

SECTOR GWIRFODDOL / VOLUNTARY SECTOR

Mr Islwyn Humphreys (Samariaid/Samaritans)
Mr Andrew M Hughes (Medrwn Môn)
Mr Aled Evans (Age Cymru - Gwynedd & Môn)
Mr Alwyn Rowlands (Canolfan Hamdden Beaumaris a'r Cylch/Beaumaris Leisure Centre
and District)
Mrs Llinos Williams (Caru Amlwch)

IECHYD/ HEALTH

Mr Wyn Thomas (BIPBC/BCUHB)
Mrs Ffion Johnstone (BIPBC/BCUHB)

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or Officer in respect of any item of business.

2 MINUTES (Pages 1 - 4)

To submit for confirmation, the draft minutes of the Liaison Committee held on 20 November 2019.

3 THE ISLE OF ANGLESEY PARTNERSHIP AGREEMENT (COMPACT) (Pages 5 - 6)

To receive an update on the Partnership Agreement by the Director of Social Services.

4 THE ISLE OF ANGLESEY COUNTY COUNCIL VOLUNTEERING POLICY (Pages 7 - 12)

To receive an update on the above by the Director of Social Services.

5 DEVELOPING A PREVENTION STRATEGY (Pages 13 - 22)

The Director of Social Services to present an overview on the Prevention Strategy.

6 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 23 - 36)

To submit for information, a report by the Head of Democratic Services as presented to the Executive on 17 February 2020.

7 ANY OTHER BUSINESS

8 NEXT MEETING

The next meeting of the Liaison Committee is scheduled for 2.00 pm on Tuesday, 14 July 2020.

Voluntary Sector Liaison Committee

Minutes of the meeting held on 20 November 2019

PRESENT: Mr Islwyn Humphreys (Samaritans) (Chair)

Local Authority

Councillors Kenneth P Hughes, Gwilym O Jones,
R Meirion Jones, Llinos Medi, Alun Mummery

Voluntary Sector

Mr Aled Evans (Age Cymru - Gwynedd & Môn)
Mr Andrew M Hughes (Medrwn Môn)
Mr Alwyn Rowlands (Medrwn Môn)

IN ATTENDANCE: Mr Alwyn R Jones (Director of Social Services)
Mr J Huw Jones (Head of Democratic Services – IOACC)
(Chair for Items 1 & 2)
Mrs Sian Purcell (Medrwn Môn)
Mr Dafydd Bulman (Strategic Transformation & Business
Manager)
Mrs Lindsey Williams (Medrwn Môn)
Mrs Shirley Cooke (Committee Officer)

APOLOGIES: Mr Iwan Jones (BCUHB)

1. CHAIRPERSON

Mr Islwyn Humphreys was elected Chairperson of the Liaison Committee to the end of March 2020.

2. VICE-CHAIRPERSON

Councillor Alun Mummery was elected Vice-Chairperson of the Liaison Committee to the end of March 2020.

3. DECLARATION OF INTEREST

No declaration of interest was received.

4. MINUTES

The draft minutes of the meetings of the Liaison Committee held on the following dates were presented and confirmed as correct:-

- 9 February 2019
- 27 July 2019

5. THE ISLE OF ANGLESEY PARTNERSHIP AGREEMENT

The Strategic Transformation and Business Manager reported that the Anglesey Compact has been updated and simplified recently, and its name changed to the Isle of Anglesey Partnership Agreement.

The Director of Social Services reported that he would like to see the Council commit to 5 or 6 objectives to strengthen the Partnership Agreement. He stated that the purpose of the Agreement needs to be more positive, with the Council adopting a more robust approach, using statements such as “we will”, “you will”, “collectively we will”.

Clarity was sought by the Voluntary Sector regarding its role in relation to the Council, and vice versa. It was noted that the Voluntary Sector would support the Council in delivering its messages to the community.

It was further noted that Medrwn Môn have discussed the Liaison Committee’s relationship with the Consultation and Engagement Board established by the Council. Medrwn Môn has agreed to present its proposals to the Director of Social Services, who in turn has agreed to share the Council’s objectives with the Committee in 3 or 4 weeks.

The Chief Officer, Medrwn Môn reported that the Voluntary Sector feels disengaged to influence budgets in relation to the partnership approach, particularly the Health Board.

Discussion focused on best practice to ensure the Health Board fulfils its role in the Partnership Agreement. It was suggested that a joint working plan be put in place to address this issue.

RESOLVED:-

- **That Medrwn Môn forwards its proposals regarding the Partnership Agreement to the Director of Social Services.**
- **That the Director of Social Services:-**
 - **acts upon feedback from Medrwn Môn; and,**
 - **prepares the Council’s objectives regarding the Partnership Agreement; and**
 - **forwards the draft Agreement to the Committee in 3-4 weeks for approval.**
- **That the Director of Social Services presents the final version of the Isle of Anglesey Partnership Agreement to the Voluntary Sector at its next meeting in March 2020.**

6. THE ISLE OF ANGLESEY COUNTY COUNCIL’S VOLUNTEERING POLICY

The Strategic Transformation and Business Manager reported that the Council’s Volunteering Policy has recently been updated in relation to safeguarding and training for volunteers. The Policy will need to be updated further to include comments made by the Council’s Human Resources Department in due course.

The Council’s Volunteering Policy will be reviewed annually by the Liaison Committee as part of its remit to ~~implement~~ ^{page 2} the principles in the Partnership

Agreement.

Resolved to note the information presented.

7. THE ANGLESEY CODE OF PRACTICE FOR FUNDING THE THIRD SECTOR

The Strategic Transformation and Business Manager reported that the Code of Practice adopted by the Council has recently been updated by the Finance Department. It was suggested that the Partnership Agreement and Code of Practice be combined into one document.

Concerns were raised regarding the timing of external grant funding for the Voluntary Sector. The Chief Officer, Medrwn Môn reported that it is a requirement of the Code, that the Council gives three months' notice of any available grants. However, this policy does not apply to grants outside the Council's management.

RESOLVED to note the information presented.

8. TERMS OF REFERENCE FOR THE COMMITTEE

The Head of Democratic Services presented the Committee's Terms of Reference to review its content. He stated that the term NHS in Section 2 of the document needs to be amended to BCUHB.

Clarity was sought as to why the term 'elect' is used to appoint representatives from the Voluntary Sector on the Liaison Committee. The Committee agreed to change the wording to 'nominate'.

The Chief Officer, Medrwn Môn highlighted that the Liaison Committee's membership is only renewed when seats become vacant. The Committee discussed whether to change its membership more frequently, and how often meetings should be convened. It was agreed to continue with the current system of appointing new members only when seats become vacant, and convene meetings to 'up to 3 times a year'.

It was noted that two new representatives have been appointed to the Liaison Committee, namely Mr Aled Evans from Age Cymru - Gwynedd and Môn, and Mr Iwan Jones, a Corporate Officer from the BHCUB.

The Committee expressed concern regarding the Health Board's lack of attendance at meetings. The Director of Social Services agreed to pursue the matter with the Health Board regarding its role in the Partnership Agreement. He suggested that the Committee considers nominating a second member of the Health Board to sit on the Committee, from a team led by Ffion Johnstone, who work locally on Anglesey.

The Chief Officer, Medrwn Môn reported that Ann Griffith, the Deputy Police and Crime Commissioner for North Wales, who is an observer on this Committee has expressed her wish to attend meetings.

RESOLVED:-

- **To implement the changes noted above in relation to the Liaison Committee's Terms of Reference.**

- The Director of Social Services to liaise with the BCUHB regarding its role within the Partnership Agreement and the Liaison Committee.
- That the Director of Social Services nominates a second member of BCUHB to become a representative on the Liaison Committee.
- That point 1.7 of the Terms of Reference be amended to read ‘that the minutes of the Voluntary Sector Liaison Committee be presented to the Executive in due course’.
- That an invitation be extended to the Deputy Police and Crime Commissioner for North Wales Police to attend the Liaison Committee’s meetings.

9. THE EXECUTIVE’S FORWARD WORK PROGRAMME

NEXT MEETING

It was agreed that the next meeting of the Liaison Committee be held at 2.00pm on Tuesday, 3 March 2020.

The meeting concluded at 3.05 pm

**MR ISLWYN HUMPHREYS
CHAIR**



Compact with Ynys Môn Voluntary Sector

Isle of Anglesey CC Commitments

1. All relevant consultation exercises on the future of services and significant changes in services will include local or relevant voluntary organisations.
2. Convene the Engagement and Consultation Board in line with the Terms of Reference.
3. Ensure the reporting mechanisms of the Engagement/Consultation Board (Place Shaping) and the 3rd Sector Group report to the Voluntary Sector Liaison Committee.
4. The voluntary sector will be made aware of all offers of grants made to the council or associated partners from Welsh Government and others. Moreover they will provide the sector with opportunities to bid for monies within those grants where that is permitted.
5. All voluntary sector organisations who provide services, will be made aware of service tenders via information provided through the Third Sector Network.
6. Any relevant information for community groups and organisations will be shared with the voluntary sector through the Third Sector Network.

CVC Commitments (Medrwn Môn)

1. Medrwn Môn will act as a conduit to the voluntary sector for Ynys Môn. Where the council directs information to Medrwn Môn it will be assumed that the organisation will pass all relevant information to any and all voluntary sector partners
2. Where there are tender or grant opportunities for voluntary sector organisations Medrwn Môn will both share with all organisations- but will also consider targeting and encouraging relevant organisations to respond to these opportunities.
3. Medrwn Môn will provide specialist advice or direct organisations to specialist advice to respond to such grant opportunities.
4. Medrwn Môn will ensure regular and planned communication with the sector with regards to national or local information
5. Volunteer pack – work with employers on the island volunteer information pre-retirement - incorporated into the Voluntary Sector Liaison Committee`s action plan.

Voluntary Sector Commitments

1. Voluntary Sector organisations will encourage citizens within local areas to volunteer within their local areas or within specialist areas to support the wider population
2. Voluntary sector organisations will seek to provide support to individuals will compliment those offered through statutory partners and reflects their unique roles within communities
3. Voluntary sector organisations will aim to support their communities within a 7 day context and outside the confines of normal office hours - Incorporate into the Voluntary Sector Liaison Committee`s Action Plan.

Isle of Anglesey Volunteering Policy

1. Scope

This policy underpins one of the core principles in the Compact agreement between the Isle of Anglesey County Council and Medrwn Môn in relation to volunteering for the local authority.

2. Policy Statement

The Council recognises the valuable contribution that volunteers can make to the organisation. Volunteers bring with them a diversity of experience, backgrounds, skills, ages and outlooks, which can provide added value to the services delivered. This policy will:

- Let volunteers know how we will ensure fairness and consistency
- Offer security in terms of knowing how they will be treated
- Help staff and volunteers understand each other's roles

In addition, this policy sets out the broad principles for working with volunteers within the Council in a fair and equitable manner. Its aim is to ensure that the benefits of volunteering are maximised for both the volunteers and the Council. It is of relevance to all within the Council including volunteers, staff and elected members.

3. Definition

Volunteering is an important expression of citizenship as well as an important component of democracy. Volunteers are people who, unpaid and of their own free will, contribute their time, energy and skills to benefit the Community. Volunteering may be for a limited time (for example, to assist in the completion of a particular project or event), or it may be on an on-going basis (for example, to assist in the day to day delivery of a particular service).

The Council recognises its responsibility to arrange its volunteering efficiently and sensitively so that the valuable gift of the volunteer's time is best used to the mutual advantage of all concerned.

Some examples of ways in which volunteers contribute to the work of the Council are given below:

- Sport and the support of sport
- Transport schemes
- Countryside management schemes
- Advocacy (Social Services)

The Council is committed to involving volunteers in appropriate positions and in ways which are encouraging, supportive and which develop volunteering.

4. Why Have a Policy?

A written policy gives formal recognition to the importance of volunteers and ensures that the following objectives are met:

- Volunteers are involved in appropriate activities through a suitable selection procedure which includes references and, as required, Disclosure and Barring Service (DBS) checks
- Volunteers are welcomed, feel valued and receive a relevant induction from the service in question
- Volunteers' contributions are maximised by providing appropriate training and support
- More people are encouraged to become involved as volunteers
- More volunteers remain involved

This policy will help all staff involved in recruiting and managing volunteers to adhere to good practice and support volunteers in a planned and managed way.

Each school will have their own Volunteer policy.

5. What are the Benefits of Engaging a Volunteer?

- Experiences and skills can be drawn upon and developed to impact positively on a range of services and projects.
- Volunteers can be flexible and innovative in their approach
- Volunteers enhance a sense of Community and help to build an inclusive society
- The Community and the environment benefit from the contribution made by volunteers

6. Principles

6.1 Recruitment and Selection

The Council aims to recruit volunteers from all sections of the community with a wide range of skills, life experiences and knowledge.

The recruitment of volunteers will normally be carried out through the posting of advertisements in leaflets, newsletters and on the corporate website/social media by each service. It may also be done by making informal contact within the existing user community.

An interview/informal discussion will be held with all prospective volunteers to discuss their skills, roles and expectations with recruitment officer within the service. The selection procedure will broadly follow the processes outlined in the Authority's Recruitment and Selection Policy (where appropriate), which will include references and a check from the Disclosure and Barring Service (DBS) if applicable.

6.2 Status of Volunteers

A volunteer is not an employee or worker and will not have a contract of employment with the Council. All voluntary work undertaken is unpaid. The recruiting officer will agree a role with the volunteer and there will be an expectation that the volunteer will meet the role's requirements and that where available, the Council will provide work for the volunteer. However, the volunteer is free to refuse to fulfil the role and the Council is not bound to provide the work.

Note: This policy does not apply to foster carers.

6.3 Volunteering Roles

It is the responsibility of the manager working with the volunteer to draw up an outline of the volunteer role. This will set out the duties of the role and the necessary skills and experience, as well as any training that is required before the voluntary work is undertaken. Voluntary work should complement the work of paid staff and provide added value to the benefit of service users.

Volunteers are not intended as a substitute for paid employees, so care should be taken to ensure that no undue demands are placed on our volunteers, and that they do not undertake work that should normally be carried out by paid staff.

6.4 Supervision and Support

The Council is committed to developing the knowledge, skills and effectiveness of its volunteers.

This will be achieved by providing:

- Meaningful work within the priorities of the service
- Effective supervision
- Recognition of work completed
- Clear targets, priorities and appropriate standards for the work assigned

Provided a volunteer undertakes at least 30 hours of voluntary unpaid work the Authority may provide a reference for that volunteer)

6.5 Confidentiality

Volunteers will be required to sign a confidentiality agreement and organised by the recruiting officer in each service.

6.6 Concerns procedure

Volunteers should raise any concerns of problems with their immediate supervisor or Manager.

6.7 Expenses

Where appropriate, volunteers will be offered reimbursement of reasonable travel expenses from their home to place of work. A mileage allowance for those using their own means of transport is set at 22.5 pence per mile. All expenses must be agreed in advance with the volunteer's immediate supervisor or manager.

6.8 Notice

The Council or the volunteer should endeavour to provide as much notice as possible of their intention to end the volunteering arrangement.

7. Compliance with Council policies, procedures and protocols

A number of specific issues are relevant to this volunteering policy:

7.1 Equality and Diversity

The Council is committed to equality and diversity, both in the provision of services and in its role as a major employer, and to the elimination of unfair and unlawful discrimination in all our policies, procedures and practices. The Council treats all people with equal respect, concern and consideration and recognises the valuable contribution made to the Isle of Anglesey by all individuals. Volunteers will be expected to accept and work in accordance with these principles.

7.2 Welsh Language Scheme

The Council recognises equal status for the Welsh and English languages. Welsh and English will be the official languages of the Council and will enjoy the same status and validity in the Council's administration and work. Volunteers will be expected to be aware of this principle.

7.3 Health & Safety

The Council has a responsibility for the health and safety of volunteers. Volunteers must be treated the same as paid staff in respect of health and safety. Volunteers should at all times follow the Council's health and safety policies and procedures. A risk assessment specific to each volunteer work area and role must be undertaken by a qualified person and a copy provided to the volunteer. Volunteers have a duty to take care of themselves and others who could be affected by their actions. Volunteers must not act outside their authorised area of work or duties. Volunteers must report all accidents and near misses to their supervisor.

7.4 Safeguarding Policies

Volunteers need to comply with the Council's Safeguarding policies and protocols in relation to vulnerable people.

7.5 Insurance

7.5.1 General

Volunteers will be indemnified against third party claims under the Council's Public Liability Insurance while carrying out their duties.

7.5.2 Drivers

Any person acting as a volunteer on behalf of the Council requiring the use of a vehicle (private or Council vehicle) must comply with the Council's Fleet and Driver Policy.

7.6 Disclosure and Barring Service (DBS) Check

Where the volunteering activity involves children and young people under the age of 18 years or vulnerable adults, the volunteer will be advised that an Enhanced DBS must be provided. Guidance will be provided by the relevant Council services.

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Strategaeth Ataliol– Trosolwg
Cyngor Sir Ynys Môn/Anglesey County Council

Alwyn Jones,
Cyfarwyddwr Gwasanaethau Cymdeithasol/ Director of Social
Services

www.ynysmon.gov.uk
www.anglesey.gov.uk



Datblygu Strategaeth Ataliol/ Developing A Prevention Strategy

- Strategaeth Draft wedi ei lunio
- Yw cytuno drwy broses llywodraethiant
- Cytuno erbyn Mai
- Swyddog Arweiniol erbyn Ebrill
- Cynllun Blynyddol I ddilyn
- Sgriwtini blynyddol I ddilyn
- Bwrdd Ataliol
- Draft Strategy in Place
- To be agreed through council governance
- Agreed by May
- Lead officer by April
- Yearly Plan to follow
- Yearly scrutiny to follow
- Preventio Board

Egwyddor Craidd/ Core Principle

‘Cefnogi a helpu pobl i helpu eu hunain o fewn eu cymunedau mewn partneriaeth a rhanddeiliad eraill- parthed gwydnwch ac annibynniaeth”

Support and help people to help themselves within their communities and in partnership with other stakeholders- in the context of resilience and independence”

Cychwyn Gorau I blant/ Best Start for children

- Gwybodaeth I rhai mewn angen
- Cefnogi Gofalwyr ifanc
- Cefnogi cynllun dechrau yn deg
- Ymgymryd a dyletswydd stadudol I plant gael chwarae
- Information for those in need
- Support young carers
- Support flying start programme
- Take seriously our statutory responsibility for children to be allowed to play

Awryrgylch Addysg Orau ac effeithiol/ Best and most efficient education environment

- Targedu blynyddoedd cynnar ac ymdrochi
- Foderneiddio Stoc
- Clybiau Brechwast
- Amrwyiaeth o cynhaliaeth a chefnogaeth
- Target early education and completeness
- Modernise Stock
- Breakfast Clubs
- Variety of provision and support

Cyfleoedd I weithio/ Opportunities to work

- Datblygu a darparu gweithgaredd I greu swyddi
- Ysgogi pobl ifanc I gynyddu hyder a sgilliau
- Mentora, uwchsgilio a Provide Advice
- Develop and provide activities to create jobs
- Encourage young people to increase confidence and skills
- Mentor, Upskill & Provide advice

Pobl iach, saff ac annibynnol/ People are healthy, safe and independent

- Cyfleusterau a gweithgareddau gorau
- Diogelu amgylchedd byw a gweithio
- Cefnogi plant I fyw gartref
- Cynyddu nifer hybiau
- Darparu tai o safon
- Best Facilities and activities
- Safeguard best work and living environment
- Support children to live at home
- Increase number of hubs
- Provide good housing

Gwireddu hyn/ Achieving this

- Gwasanaeth cywir ar yr adeg cywir
- Partneriaid au cyfrifoldeb hwy
- Gwybodaeth da I staff a trigolion
- Right Service, right time
- Partners and their responsibility
- Good information for staff and residents



Lleihau sgil effeithiau Tlodi / Reducing effect of Poverty

www.ynysmon.gov.uk
www.anglesey.gov.uk



CYNGOR SIR
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ISLE OF ANGLESEY
COUNTY COUNCIL

Gweithredoedd Presennol/ Current Activities

-



ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	17 February 2020
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers March – October 2020;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

2

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: March – October 2020.		

G - Background papers (please contact the author of the Report for any further information):

* Key:
 Strategic – key corporate plans or initiatives
 Operational – service delivery
 For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 26

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **March – October 2020** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
March 2020						
1	Annual Equality Report 2018/19 Approval of report.	Social Services Portfolio Holder	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		Delegated decision March 2020
2	Revenue Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 13 February 2020	The Executive 2 March 2020
3	Capital Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 13 February 2020	The Executive 2 March 2020
4	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 13 February 2020	The Executive 2 March 2020

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
5 Charges for non-residential services 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
6 Standard Charge for Council Care Homes 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
7 Independent Sector Care Home Fees 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
8 Financial Reserves To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	

Page 28

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
9	Medium Term Financial Strategy and Budget 2020/21 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 January & 13 February 2020 Corporate Scrutiny Cttee 27 February 2020	The Executive 2 March 2020	County Council 10 March 2020
10	Capital Strategy and Capital Programme	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
11	Treasury Management Strategy 2020/21 Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
12	Capital Budget 2020/21	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 January & 13 February 2020 Corporate Scrutiny Committee 27 February 2020	The Executive 2 March 2020	County Council 10 March 2020

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020

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13 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 23 March 2020	
14 Corporate Scorecard – Q3, 2019/20	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
15 Discretionary Housing Payments Policy Approval of amendments to policy.		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 23 March 2020	
16 Developing Leisure Provision for Future Generations Plan	The approval of the Executive is required as the proposed Leisure Plan involves financial investment considerations	Regulation and Economic Development	Dylan J Williams Deputy Chief Executive Cllr. Carwyn Jones	Partnership and Regeneration Scrutiny Committee 10 March 2020 Finance Scrutiny Panel 13 February 2020	The Executive 23 March 2020	

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17	CIW Inspection of Children's Services in Anglesey – Improvement Plan – 6 month Progress Report	Children's Services	Fôn Roberts Head of Children and Families Services Cllr Llinos Medi	Social Services Improvement Panel 18 February 2020 Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
18	Public Speaking Protocol for Scrutiny To recommend that the Council adopts the Protocol.	Council Business	Lynn Ball Director of Function (Council Business) / Monitoring Officer Cllr Dafydd Rhys Thomas	Corporate Scrutiny Cttee 9 March 2020 Partnership and Regeneration Scrutiny Cttee 10 March 2020	The Executive 23 March 2020	County Council 19 May 2020
April 2020						
19	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 April 2020	

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May 2020						
20	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 18 May 2020	
June 2020						
21	Welsh Language Standards Annual Report 2019/20 Approval of report.	Council Business	Huw Jones Head of Democratic Services Cyng Ieuan Williams	To be confirmed	Delegated decision June 2020	
22	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 15 June 2020	
23	Corporate Scorecard – Quarter 4, 2019/20 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee Date to be confirmed.	The Executive 15 June 2020	

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24 2019/20 Revenue Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
25 2019/20 Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
26 2019/20 HRA Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
July 2020						
27 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 13 July 2020	

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September 2020						
28	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 28 September 2020	
29	Corporate Scorecard – Quarter 1, 2020/21 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee Date to be confirmed.	The Executive 28 September 2020	
30	2020/21 Revenue Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	
31	2020/21 Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	

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32	2020/21 HRA Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	
October 2020						
33	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 October 2020	

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